



Job Announcement

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TTY/D use Maryland Relay Service

Opening Date:	Open	Closing Date:	Open until filled
Job Title:	District Court Bailiff	Position Type:	Contractual
Locations:	Various locations throughout the state	Salary:	\$15.19 per hour
FLSA Status:	Non-Exempt		\$16.15 per hour upon receipt of Special Police Commission

Essential Functions: Work involves ensuring the safety of visitors, judges, employees, and the general public who visit the District Court. Duties also include preparing courtrooms for sessions, maintaining order in the courtroom and operating the courthouse metal detector. As considerable public contact is involved, the employee is required to exercise the practical judgment necessary to cope with unusual situations on an emergency basis. Bailiffs receive direction from a District Court Supervisor or Supervising Bailiff and may be asked to assist with work in the Clerk's office at the discretion of the supervisor.

Education: High school diploma/GED and **MUST** be a graduate of a Police Training Academy.

Experience: Previous law enforcement experience.

Physical Demands: Work requires frequent physical effort such as standing and walking for eight hours daily and requires the physical ability to restrain and/or detain individuals. A physical examination is required.

Please submit a Maryland Judiciary application (unsigned applications will not be accepted) stating position title and location. Materials must be received at the address below. The Human Resources Department will not be responsible for applications sent to any other address.

Maryland Judiciary
Human Resources Department
580 Taylor Ave., Bldg. A-1
Annapolis, MD 21401
Email: jobs@mdcourts.gov (Zip files will not be accepted)

The Maryland Judiciary is a drug free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin or disability. Applicants who need accommodation for an interview should request this in advance. The candidate selected for this position will be subject to a background check. Employees must be United States citizens or eligible to work in the United States.